

**PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
BOARD OF TRUSTEES MEETING**

January 8, 2020

MINUTES

Present: Mr. William Buividas, Chairman
Mr. Mike Scheidt, Vice Chairman, Trustee - telephonic
Mr. Jim Ameduri, Trustee
Mr. Chris Hemmen, Trustee
Mr. Harry Papp, Trustee - telephonic
Mr. Scott McCarty, Trustee
Mr. Brian Moore, Trustee
Mr. Dean Scheinert, Trustee
Mr. Don Smith, Trustee - telephonic (left at 3:25 PM)

Others Present: Mr. Bret Parke, Assistant Administrator/General Counsel
Mr. Christian Palmer, Communications Director
Mr. Mark Steed, Chief Investment Officer
Mr. Mike Ajaimé, Chief Technology Officer
Mr. Robert Ortega, Director of Member Services
Mr. Tim Jackson, Compliance Officer
Ms. Cheryl Cohen, Investments Executive Assistant
Ms. Claudia Martinez, Executive Assistant
Ms. Liz Rozzell, Chief Financial Officer
Ms. Vivian Padilla, Media & Publications Specialist
Terence Thompson, Esq., Gallagher & Kennedy
Mr. Michael Townsend, Administrator
Mr. Chris Heinfeld, Heinfeld, Meech & Co PC
Mr. Cory Arvizu, Heinfeld, Meech & Co PC
Kevin O'Malley, Esq., Gallagher & Kennedy - telephonic
Mr. Jason Ostroski, CliftonLarsonAllen LLP - telephonic

1. Call to Order; Pledge of Allegiance; Roll Call; Opening remarks.

*Mr. Will Buividas
Chairman*

Meeting was called to order by Chairman Buividas at 3:11 PM. The Pledge of Allegiance was recited and roll was called.

2. Call to the Public.

This is the time for the public to comment. Members of the Board of Trustees may not discuss items that are not specifically identified on the agenda, except to address criticism from the public. Therefore, pursuant to A.R.S. § 38-431.01(H), the Board of Trustees' reaction to any public comment is limited to addressing criticism or recommending that the Board of Trustees or Staff respond or study such comment or schedule the subject matter for further consideration at a later date after appropriate notice.

There was no response to the Call to the Public.

3. Update, discussion and possible Action: Preparation of the FY 2018-19 Comprehensive Annual Financial Report (CAFR) and completion of the associated annual audit.

Mr. Will Buividas

Mr. William Buividas stated there were two motions in the Audit Committee that were voted 2-2 meaning there is no formal recommendation from the Audit Committee.

Moved by: Mr. Harry Papp

Second by: Mr. Chris Hemmen

Time: 3:13 PM

Motion: Board to approve the CAFR subject to the following provisions; authorize Staff to make edits and changes to the CAFR and related documents, specifically including the Trustee letter, to the extent that the edits and changes are not material or controversial in the opinion of management. Board is to meet telephonically prior to Staff making any materialist changes if such changes are needed. Authorized management to publish and disseminate the CAFR and related documents to the appropriate recipients.

Discussion: Mr. William Buividas asked Mr. Mike Townsend to clarify the edits requested by the Board in the Audit Committee meeting. Mr. Michael Townsend clarified the following; update the transmittal letter for the two changes to the actuarial assumptions, Board language on funding status changes, the new asset allocation approved by the Board, edit pages 23-30 in the CAFR to include language on the additional contributions paid into the System, and page 137 in the CAFR reference to Phoenix Fire.

Vote: 7 - 2 Passed

NAY: Mr. Jim Ameduri

Mr. Scott McCarty

Mr. William Buividas thanked everyone involved in getting FY 2018-19 CAFR completed. Mr. Scott McCarty expressed his concerns and requested both the management and Trustee letters to be included in the CAFR. Mr. Brian Moore expressed his gratitude to Staff for all of the hard work that was put into creating, editing, and reviewing the CAFR. Mr. Brian Moore also noted that no materialistic issues arose from all the reviews and feels that the focus should now be on the improvements going forward.

4. **Discussion and consultation with legal counsel and Staff including possible Action regarding proposed legislation, investment matters, ongoing, contemplated or threatened legal action involving the Trust and Plans, including vendor disputes, public record requests, personnel matters and actual or potential litigation and claims based on contract, tort, or statute, including matters involving, judges Thompson and Hall. The Board may vote to discuss these matters in Executive Session pursuant to A.R.S. §§ 38-431.03(A)(1), (2), (3), (4), and (6) as set forth in item 5.**

Board did not vote go into Executive session.

5. **The Board may vote to go into Executive Session (which will not be open to the public) to discuss matters pursuant to A.R.S. §§ 38-431.03(A)(1), (2), (3), and (4), as applicable, including to receive legal advice from the Board's attorneys on any matter listed on the agenda, including:**
 - a. Discussion and consultation with legal counsel and Staff regarding preparation of the FY 2018-19 Comprehensive Annual Financial Report (CAFR) and completion of the associated annual audit as authorized by A.R.S. §§ 38-431.03(A) (2) (3) and (4).

6. **Schedule future meeting date(s). (Calendared for January 23, 2020)**

Next Board of Trustees meeting will be held on January 23, 2020.

7. **Adjournment.**

Moved by: Mr. Jim Ameduri

Second by: Mr. Scott McCarty

Time: 3:26 PM

Motion: To adjourn meeting.

Discussion: None

Other: Mr. Don Smith (ABSENT at the time.)

Vote: 8 - 0 Passed

William T. Buividas, Chairman

**Mike Scheidt, Trustee,
Vice Chairman**

Jim Ameduri, Trustee

Christopher Hemmen, Trustee

Harry Papp, Trustee

Scott McCarty, Trustee

Brian Moore, Trustee

Dean Scheinert, Trustee

Don Smith, Trustee