

PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM

Matrix of HB2381 Retirement Application Process (updated 02/2022)

BENEFIT APPLICATIONS & ACTIONS	MEMBER	LOCAL BOARD	EMPLOYER/HR	PSPRS
Notifying employer of intent to retire	X			
Member submits retirement application to*			X	
Submitting retirement/benefit application to PSPRS*			X	
Forwarding retirement/disability/LDD application to PSPRS within 10 days of receipt		X	X	
Confirm member's record with employer				X
Provide retiring members benefit estimates				X
Process normal retirements				X
Process deferred annuity				X
Process survivor benefits				X
Determine in line-of-duty death benefit applications		X		
Determine death benefits - lump sum distribution		X		X
Review request to remain in ASRS/CORP		X		
Process disability retirements		X		
Calculate benefit estimates				X
Determine whether position is a CORP-designated position		X	X	
Determine if return-to-work retirees are eligible to receive pension		X	X	
Determine if return-to-work retirees are in a PSPRS-designated position and if ACR is required		X	X	
Determine if return-to-work retirees are in a CORP-designated position and if ACR is required		X	X	
Determine new hire eligibility		X		
Notify PSPRS within 10 days of new local board members, secretary and attorney		X		

** Members submit directly to their employer; PSPRS will accept applications from members, LBS*