



PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM

3010 East Camelback Road, Suite 200
Phoenix, Arizona 85016-4416
(602) 255-5575
www.psprs.com

Secure Message in STARS
OR email: help@psprs.com

PSPRS PART-TIME LAW ENFORCEMENT EMPLOYMENT AGREEMENT

SECTION 1: Print employer information:

AUTHORIZED EMPLOYER / AGENT (ENTER First, Middle & Last Name):	
EMPLOYER TITLE:	

SECTION 2: Print member information

MEMBER ENTERING PART-TIME (ENTER First, Middle & Last Name):	
MEMBER MAILING ADDRESS:	
MEMBER (Phone # with area code)	

SECTION 3: Initial the Part-time law enforcement employment guidelines pursuant to Arizona laws

- Whereas PSPRS law provides that an employer may authorize part-time service of at least 20 and not more than 30 hours per week, with no off-duty work.
- Whereas employer has authorized a part-time service program for its eligible members in conformance with law.
- Whereas law provides for an employment agreement specifying the period the employer and member agree to the member's participation, not to exceed three years.
- Whereas the law limits member participation in part-time to no more than 6 years for any PSPRS member.
- Whereas member hereby enters into a written agreement with the member's employer before July 1, 2031, due to a qualifying event.

Therefore, the employer and member hereby agree and attest that the member is executing this Agreement for part-time employment due to the birth or adoption of a child or providing care for a serious health condition of a child, spouse, parent, grandchild or grandparent subject to the following conditions:

	Employer initials	Member initials
1. Employers agrees to confirm with PSPRS 3-years prior credited service with PSPRS prior to member's performance of part-time work.	_____	_____
2. The employer agrees to maintain and provide the hours worked during the part-time agreement for pro-rata calculation of PSPRS part-time credited service upon completion of the term of the part-time agreement.	_____	_____
3. Employer and member understand and acknowledge that PSPRS will not extend part-time credited service beyond 3 years, and no longer than 6 years for any member.	_____	_____
4. Employer agrees only in the case of a declared emergency or similar in which the employer encounters exigent circumstances call-up all members for full-time and is not permitted under the statute for an member to move in-and-out of the part time program.	_____	_____
5. The employer and member agree member is to work at least 20 but not more than 30 hours per week during the term of the agreement.	_____	_____
6. The employer and member agree member shall not perform off-duty work during the part-time agreement period.	_____	_____
7. Employer and member agree that for the purposes of calculating an accidental, ordinary or catastrophic disability pension pursuant to this section for a member as defined in section 38-842, paragraph 31, subdivision (b), the average monthly benefit compensation shall exclude any part-time earnings.	_____	_____
8. Employer and member agree that no agreement shall allow participation after June 30, 2034.	_____	_____
9. Member agrees member is contractually obligated to remain in part-time for the duration of the part-time agreement, except in the case of separation from employment. The member is not permitted to change between part-time and full-time employment during the period of the part-time agreement.	_____	_____
10. Member agrees part-time PSPRS shall not exceed 6 years part-time work and not more than 3 years per Agreement for purposes of PSPRS service credit.	_____	_____

PSPRS will review and approve the part-time agreement and enter into the member record for future pro-rata credited service reconciliation. Employers can send completed forms through STARS Secure Message OR help@psprs.com.

SECTION 4: My SIGNATURE below acknowledges that I understand the part-time service agreement as stated above:

AUTHORIZED EMPLOYER AGENT SIGNATURE	DATE	MEMBER ENTERING PART-TIME SIGNATURE	DATE
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